



Delaware Community School Corporation

Food Service Department

3400 East State Road 28

Muncie, Indiana 47303

PH: 765-287-8567 FAX: 765-213-2128

Lunch Charging Procedures

We strongly discourage meal charges, but understand that an occasional emergency may make it necessary. The school district procedure is as follows:

- A student may charge up to \$10.00 on their lunch account.
- Parents will be notified by letters sent home and asked for prompt payment after the first charge
- No a la carte items may be charged
- Once a student has charged up to \$10.00, the student will be served an alternate lunch at the cost of \$0.75 or \$0.40 for reduced students.
- Delta High School will not serve alternate meals.

If steps have not been taken to apply for assistance, or if the parent/guardian has not contacted the food service department to make arrangements, the student's lunch privileges may be stopped. The food service manager will monitor the student at meal periods to ensure the student is receiving a lunch provided by the parent. The principal and the director of food services, may contact the Department of Child Protective Services in the event any student is not being provided a lunch by the parent/guardian.

*It is strongly encouraged that payments be made in advance. However, for student convenience, lunch money will be accepted through the lunch line. For your convenience, deposits may be made by credit/debit card by setting up an account for your student on www.K12paymentcenter.com. You may view your student's lunch account, and set up a lunch account balance reminder as well. You may contact the food service department for assistance. Unpaid meal balances may be turned over to collections after 30 days.

Sign up for low balance notifications by text or email at www.K12paymentcenter.com.

Food Service Director
765-287-8567

This institution is an equal opportunity provider.