

### **PowerSchool Parent Access:**

This year we moved to “single parent sign-on” which means you will need to create a new parent account. Once that account is created you will be able to login once and access the information for both of your students. It also means that you can decide how many people should have access to your student's information (such as father or mother not living in same household, step parent, grandma.) To do this you need to go to the bottom of the login page (<https://ps.delcomschools.org/public>) and click create new account. Enter your information at the top of the next page including a new login ID and password for you to use. At the bottom of the page, you will identify which students belong to your new account. Enter the student's first name and then last name in the first box, then enter the student's userID that you obtained from the school office (this has not changed from last year except that this year it is case sensitive and probably needs to be in all capital letters) in the next box. This is usually the last name followed by the first name with no spaces. Now enter the password assigned to this account and it is also case sensitive and must have all capital letters. Last, choose a relationship such as son or daughter for the last box and submit this page. You should get a message telling you that you have successfully created a new account.

Now you may go to the login page and put in your new username and password.

### **PowerSchool Student Access:**

All high school and middle school students have accounts in PowerSchool. Student accounts use the same login page (<https://ps.delcomschools.org/public>) but do not require a new account. However, the login username and password are also case sensitive this year and need to be entered in capital letters.

If you have tried with these directions and are still unsuccessful, feel free to send an email or call me so I can help get you connected. Thanks for using PowerSchool.

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