

DELAWARE COMMUNITY SCHOOL CORPORATION  
SCHOOL BOARD MEETING  
MONDAY, MARCH 16, 2020  
6:30 p.m.  
ADMINISTRATION BUILDING

MINUTES

Present: Trent Fox, Vice President; Lance Engle, Secretary; Jacob Case, Member; John Adams, Member; Darin Gullion, Assistant Superintendent; and Reece Mann, Superintendent

Absent: Adam Williams, President

Trent Fox, Board Vice President, announced Mr. Williams will not be in attendance due to being quarantined after traveling to Denmark. Mr. Fox stated he is fine and has no symptoms, but is doing his due-diligence.

I. CALL TO ORDER

At 6:30 p.m. Board Vice President, Trent Fox, called the meeting to order.

II. PLEDGE OF ALLEGIANCE

III. AMEND AGENDA

A motion was made by John Adams and seconded by Lance Engle to amend the agenda, as presented. The motion was approved 4-0 vote.

IV. MINUTES

A motion was made by Lance Engle and seconded by Jacob Case to accept the minutes of the business meeting held on Monday, March 2, 2020. The motion was approved 4-0 vote.

V. FINANCE

A. A motion was made by Jacob Case and seconded by Lance Engle to accept the list of vouchers, as presented. The motion was approved 4-0 vote.

B. Purchases over \$7500:

A motion was made by John Adams and seconded by Jacob Case to approve the following (item 1):

1. Learning.com (Digital Learning)	TBR	\$11,145.05
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The motion was approved 4-0 vote.

\*Board action taken. (See Roman Numeral V., Letter E.)

C. A motion was made by Lance Engle and seconded by Jacob Case to approve the George and Frances Ball Foundation Grant, as presented. The motion was approved 4-0 vote.

D. The Vice President stated the Delta-Eaton School Building Corporation (the "Building Corporation") has approved and submitted to the School Corporation a proposed form of Amendment to Lease (the "Amendment"), which proposed form of Amendment was examined by all of the members of the Board. After discussion of the proposed form of Amendment, upon motion duly made and seconded, the resolution attached as Exhibit A was adopted.

The Vice President stated the Building Corporation was previously formed to assist the School Corporation in the financing of certain projects. After discussion of the proposed Building Corporation, the Board adopted the resolution attached as Exhibit B.

A motion was made by John Adams and seconded by Lance Engle to approve the following Resolutions:

Resolution Approving Form of Amendment to Lease  
Resolution Reapproving Building Corporation

The motion was approved 4-0 vote.

E. DHS Baseball Diamond

A motion was made by John Adams and seconded by Jacob Case to approve the following:

Mid States	OP	\$18,560.00
(DHS baseball diamond concrete paving)		

Educational Furniture	OP	\$34,991.76
(DHS baseball bleachers)		

The motion was approved 4-0 vote.

VI. DHS BOYS' SOCCER CAMP/DHS TENNIS INVITATIONAL

A motion was made by Lance Engle and seconded by Jacob Case to approve the DHS Boys' Soccer Camp and the DHS Tennis Invitational, as presented. The motion was approved 4-0 vote.

VII. COMMUNICATIONS FROM THE FLOOR

Tyce Stebbins, Director of Buildings and Grounds/Project Manager, informed everyone about the Delta High School updates and stated he appreciates everyone's patience with the sign out front.

Steve Murphy, School Attorney, stated he deals with several school corporations and Mr. Mann and Dr. Gullion are usually about two days ahead of everybody else. He stated we have a good crew and this Board, from his perspective of having been here for 30 years, is working really well together and making a significant difference in the school corporation. He stated we have a good thing going here.

VIII. NEW BUSINESS

A. Certified Staff

1. None.

## B. Classified Staff

A motion was made by John Adams and seconded by Lance Engle to approve the following (items 1-2):

1. Resignation of Natalie Ashcraft, Food Service Cook at Eaton Elementary School, effective March 6, 2020.
2. Resignation of Victoria Rodkey, Latchkey Aide, effective March 25, 2020.

The motion was approved 4-0 vote.

A motion was made by Lance Engle and seconded by Jacob Case to approve the following (items 3-11):

3. Recommendation to employ Andrea Navarro as a Food Service Cook at Royerton Elementary School effective March 17, 2020, pending successful completion of all pre-employment testing.
4. Recommendation to employ Tamara Martin as a Food Service Cook at Delta Middle School effective March 17, 2020, pending successful completion of all pre-employment testing.
5. Recommendation to increase hours for Shawna Crose, Food Service Cook at Royerton Elementary School, from 3.5 hours to 5.75 hours per day effective March 17, 2020.
6. Recommendation to increase hours for Amanda Stotler, Food Service Cook at Delta Middle School, from 3 hours to 5.75 hours per day effective March 17, 2020.
7. Recommendation to increase hours for Caroline McCollum, Food Service Cook at Eaton Elementary School, from 4.5 hours to 7.5 hours per day effective March 17, 2020.
8. Recommendation to increase hours for Angie Swearingen, Food Service Cook at Eaton Elementary School, from 3 hours to 4.5 hours per day effective March 17, 2020.
9. Recommendation to employ Brad Himes and Casey Pinnock as Summer Mowing and Grounds Improvement Team.



10. Recommendation to employ the following Summer Food Service Cooks:

Tracey Murphy  
Tracy Bullock  
Karen Starks  
Brandy Sorrell  
Angela Shepherd  
Elizabeth Swallows  
Missy Haney

11. Recommendation to employ Ken Mace as an Instructional Assistant at Delta Middle School effective March 30, 2020, pending successful completion of all pre-employment testing.

The motion was approved 4-0 vote.

#### C. Extra-Curricular

A motion was made by Lance Engle and seconded by John Adams to approve the following (items 1-2):

1. Recommendation to appoint Carl Bratton as a Volunteer Assistant Boys' Golf Coach at Delta High School effective for the 2019-20 school year, pending successful completion of all pre-employment testing.
2. Recommendation to appoint Adam Haynes as a Volunteer Assistant Baseball Coach at Delta High School effective for the 2019-20 school year, pending successful completion of all pre-employment testing.

The motion was approved 4-0 vote.

#### D. Conference Requests/Field Trips

A motion was made by John Adams and seconded by Jacob Case to approve the following (items 1-6):

1. Reece Mann requests permission to attend the IAPSS District VI Spring In-Service to be held on April 15, 2020 at the Ball State Alumni Center in Muncie, IN.
2. Amy Larrabee requests permission to attend Transition Council for Students with Exceptional Disabilities to be held on May 1, 2020 at the Ball State Alumni Center in Muncie, IN.

3. Sarah Parker and Brytany Pope request permission to attend Reading and Writing With Significant Disabilities to be held on May 13, 2020 at the AWS Foundation in Fort Wayne, IN.
4. Joey Gossett requests permission to attend Indiana School Counselor and Administrator Collaborative Institute to be held from June 14, 2020 through June 15, 2020 at Noblesville Embassy Suites in Noblesville, IN.
5. Joey Gossett requests permission to attend CELL: Indiana's Future Conference to be held from June 23, 2020 through June 24, 2020 at the Marriott in Indianapolis, IN.
6. Christopher Conley requests permission to attend the IHSAA Board of Directors Retreat to be held from June 24, 2020 through June 25, 2020 at The Oakwood Resort in Syracuse, IN.

The motion was approved 4-0 vote.

#### E. Information and Proposals

1. Superintendent
  - a. A motion was made by Lance Engle and seconded by Jacob Case to approve NEOLA Policies-Volume 32, Number 1-2<sup>nd</sup> Reading. The motion was approved 4-0 vote.
  - b. Mr. Mann informed the Board about NEOLA Policies-Social Media Policies and Drug and Alcohol Testing of CDL Holders and Other Employees Who Perform Safety-Sensitive Functions Policy-1<sup>st</sup> Reading.
  - c. A motion was made by John Adams and seconded by Lance Engle to approve the Delta Youth Football Camp, as presented. The motion was approved 4-0 vote.
  - d. A motion was made by Jacob Case and seconded by Lance Engle to approve the permission to advertise Bids for Project 2020. The motion was approved 4-0 vote.
  - e. A motion was made by John Adams and seconded by Jacob Case to approve the Resolution Board of School Trustees and Delaware Community School Corporation, as presented. The motion was approved 4-0 vote.

- f. Mr. Mann informed the Board about the following fundraisers:
  1. Tim Cleland, Delta Girls' Tennis, requests permission to sell Smash Cancer apparel in April, as presented. Proceeds go towards local cancer beneficiaries.
  2. Victoria Keesling, DMS Student Council, requests permission to donate supplies from April 13, 2020 through April 17, 2020, as presented. Proceeds go towards the Muncie Animal Shelter.
  3. Mark Detweiler, DHS Boys' Basketball, requests permission to hold a 3 on 3 Tournament on April 25, 2020, as presented. Proceeds go towards gear and equipment.

2. Assistant Superintendent

- a. Use of Facilities:

A motion was made by Lance Engle and seconded by Jacob Case to approve the following (items 1-5):

1. Curt Howard requests permission to use the Delta High School football field from March 14, 2020 through July 25, 2020 to hold work outs, as presented.
2. Al Holdren, Secret Families, requests permission to use the Delta High School parking lot on May 16, 2020 from 10:00 a.m. to 2:00 p.m. to hold Pull A Tractor fundraiser, as presented.
3. Jonathon Snodgrass, Eaton Police Department, requests permission to use Eaton Elementary on May 22, 2020 to hold a Circus, pending Certificate of Liability Insurance Form.
4. Chris Overholt, Delta Football, requests permission to use the Delta High School football field on June 18, 2020 from 6:00 p.m. to 8:30 p.m. to hold a scrimmage, as presented.
5. Chris Overholt, Delta Football, requests permission to use the Delta High School football field on July 23, 2020 from 6:00 p.m. to 8:30 p.m. to hold a scrimmage, as presented.

The motion was approved 4-0 vote.



A motion was made by Lance Engle and seconded by Jacob Case to approve the following (items b-c):

- b. Request for Eaton Elementary to accept the anonymous donation of a laminator and lamination film, as presented.
- c. Request for the Delaware Community School Corporation to accept an in-kind donation of \$13,595.00 from the Back to School Teachers Store, as presented.

The motion was approved 4-0 vote.

- d. A motion was made by Jacob Case and seconded by Lance Engle to approve the request for the Maintenance Department to surplus items, as presented. The motion was approved 4-0 vote.

IX. LETTERS/NOTES

X. BOARD MEMBER COMMENTS

**John Adams** – Mr. Adams thanked everyone for coming. He stated we are facing tough times right now in the school business and gave a shout-out to our Administrators and Superintendent. He stated during these unprecedented times, students safety is first and the school will do all they can to take care of students and employees. He hopes everyone stays safe. He is really heartbroken for the boys' basketball team for not being able to play. He stated when they left the New Castle gym on a Saturday night with a sectional championship win, they didn't think they weren't going to be able to come back the next Saturday to defend that for a regional championship. He stated he was able to attend the Pep Rally at the high school and the cheerleaders were cheering and peppering everyone up, then the news broke about the virus and not being able to attend the game. He gave a shout-out to all of them for the hard work they put in and wishes they could have finished their season. He thanked everyone who is working on all of this and putting in extra hours and effort.



**Jacob Case** – Mr. Case concurred with Mr. Adams. He thanked all administrators and staff for working hard on deciding what's best for the kids and teachers. He appreciates the teachers not being forced to come up with a plan and actually having time to assess the situation and get good work together for the kids to do and actually learn from. He stated these are different and unprecedented times where sports are not able to be played and kids are stuck at home. He thanked all the churches in the area who are putting out food for kids who might not otherwise have any and the George and Frances Ball Foundation for their Grant.

**Lance Engle** – Mr. Engle concurred with his fellow board members. He stated these are tough and unprecedented times and there's no built in plan for having to cancel school for a few weeks. He stated there's a lot of planning on the fly and our administration and staff did a wonderful job coming up with a plan and keeping everyone informed as they are getting the information. He appreciates knowing everyone will continue to work as we move forward to come up with a plan for our kids to continue to get their education. He thanked all organizations involved in taking care of our kids from providing meals and doing what they can to help out with tough situations for families.

**Trent Fox** – Mr. Fox thanked everyone for their donations. He stated it's really neat The Back To School Teachers Store gives back to the school corporation through the teachers and what they need. He stated they do a good job of offering stuff for the teachers to have and use and it's nice they do that for school corporations. He stated this is definitely a different moment we've never been through and he can honestly say that because he wasn't around a 100 years ago. He stated it is new for all of us and we will get through it. He stated when we come out on the other side, we will probably have plans put together for the future so we are prepared even though we don't want to have to think about that. He stated you always want to make sure you are documenting and keeping everything in line with what's best. He feels our administration is doing that and working hard at doing things to help our kids learn when they are at home through the eLearning process. He stated the goal is what we can teach them and get them to move on because if this thing carries on, students need to be ready for the next grade. He stated not just be ready for the next week or two, it can possibly be for the next grade level they have to move into. He stated we have to make sure students are prepared so they don't fall behind. He wants everyone to remember that some of us are more fortunate than others and you never know what your neighbors may or may not have and if you have something extra, maybe offer it up to them.

XI. FUTURE MEETINGS

- A. A Public Hearing on Amendment to Lease Agreement between the Delaware Community School Corporation and Delta-Eaton Building Corporation will be held on Monday, April 6, 2020 at 6:30 p.m. at the Administration Building.
- B. A regular meeting for the Board of School Trustees is scheduled for Monday, April 6, 2020 immediately following the Public Hearing.

XII. ADJOURNMENT

A motion was made by Jacob Case and seconded by Lance Engle and Board Vice President, Trent Fox, adjourned the meeting at 7:26 p.m.

March 16, 2020

ADAM WILLIAMS

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TRENT FOX

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LANCE ENGLE

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JACOB CASE

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JOHN ADAMS

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## EXHIBIT A

### RESOLUTION APPROVING FORM OF AMENDMENT TO LEASE

WHEREAS, Delta-Eaton School Building Corporation (the "Building Corporation") has previously been organized pursuant to the Indiana Nonprofit Corporation Act of 1991 for the purpose of constructing, renovating and improving facilities for the use of the Delaware Community School Corporation (the "School Corporation"); and

WHEREAS, the Building Corporation has drafted and submitted a proposed Amendment to Lease (the "Amendment") for a portion of the Delta High School building (the "Leased Premises"); and

WHEREAS, preliminary plans and estimates (collectively, the "Documents") for the completion of the Leased Premises have been prepared; and

WHEREAS, the Documents have been submitted to and now meet with the approval of this Board of School Trustees (the "Board"); and

WHEREAS, such Documents have been marked to indicate the work covered by the proposed Amendment; and

WHEREAS, it now appears to this Board that said preliminary Documents provide the necessary facilities for the students of the School Corporation, and that the proposed Amendment with the Building Corporation provides for a fair and reasonable rental; now, therefore,

BE IT RESOLVED, that the terms and conditions of the proposed form of Amendment and the Documents are approved and agreed to as the basis for a hearing, as required by law, and that such hearing should be held by this Board upon the necessity for the execution of such Amendment and whether the Amendment rental provided therein is a fair and reasonable rental for the proposed building, prior to final determination of such questions, so that this Board may determine whether to execute such Amendment as now written, or as modified.

BE IT FURTHER RESOLVED, that the Board ratifies and confirms the Secretary's publication of a notice of such hearing as required by law.

*Passed and Adopted this 16th day of March, 2020.*

  
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President, Board of School Trustees

  
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Secretary, Board of School Trustees



## **EXHIBIT B**

### **RESOLUTION REAPPROVING BUILDING CORPORATION**

WHEREAS, Delta-Eaton School Building Corporation (the "Building Corporation") has previously been formed as a not-for-profit corporation to assist in financing, renovating, constructing and improving facilities within the Delaware Community School Corporation (the "School Corporation"); now, therefore,

BE IT RESOLVED by the Board of School Trustees (the "Board") of the School Corporation, as follows:

SECTION 1. That it is hereby determined to be proper and in the public interest of the citizens of this School Corporation to reapprove the incorporation of the Building Corporation known and designated as the "Delta-Eaton School Building Corporation" for the purpose of financing, renovating, constructing and equipping certain school facilities and leasing same to this School Corporation.

SECTION 2. That the Articles of Incorporation and Bylaws of the Building Corporation, previously presented to the Board, are hereby reapproved.

SECTION 3. That providing for the financing, renovating, constructing and equipping of such school facilities by the Building Corporation and the leasing of same to this School Corporation is in the public interest of the citizens of this School Corporation, and it is a proper public purpose for which this Board agrees to cooperate with the Building Corporation and to assist it in fulfilling the requirements of all agencies of the federal, state and local governments.

SECTION 4. That the issuance, sale and delivery by the Building Corporation of one or more series of bonds designated "Delta-Eaton School Building Corporation Ad Valorem Property Tax First Mortgage Bonds, Series 2020" (or such other name or series designation as

determined at the time of sale) (the "Bonds") in the aggregate principal amount of approximately \$10,000,000 is hereby approved.

SECTION 5. That, upon the redemption or retirement of the Bonds, the School Corporation will accept from the Building Corporation title to such school facilities, free and clear of any and all liens and encumbrances thereon.

SECTION 6. That this Board hereby reapproves the current Directors of the Building Corporation.

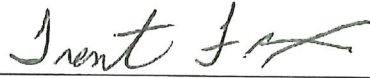
SECTION 7. That the Building Corporation may issue, sell and deliver the Bonds, pursuant to the applicable laws of the State of Indiana, may encumber any real property or equipment acquired by it for the purpose of financing the construction and equipping of such school facilities and may enter into contracts for the sale of the Bonds and the construction and acquisition of such school facilities.

SECTION 8. The School Corporation reasonably expects that tax-exempt obligations issued by or on behalf of the School Corporation, including the Bonds, as well as other bonds and temporary loan warrants of the School Corporation, will not exceed \$10,000,000 in calendar year 2020. The Bonds in the amount not to exceed \$10,000,000 are hereby designated as qualified tax-exempt obligations for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code").

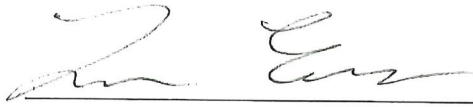
SECTION 9. The School Corporation reasonably expects that tax-exempt obligations issued by or on behalf of the School Corporation, including the Bonds as well as other bonds and temporary loan warrants of the School Corporation, will not exceed \$15,000,000 in the calendar year 2020. Pursuant to Section 148(f)(4)(D) of the Code, the School Corporation irrevocably

allocates to the Building Corporation \$10,000,000 of its \$15,000,000 limit for purposes of qualifying for the small governmental exception to the rebate requirement.

*Passed and Adopted this 16th day of March, 2020.*



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President, Board of School Trustees



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Secretary, Board of School Trustees